



CIRCULAR

Student Grievance Redressal Committee (SGRC)

This is to inform you that a meeting regarding Student Grievance Redressal Committee will be held on 2.00 pm (09/08/2021) at Principal Room. The purpose of this meeting is to address any concerns or grievances that Student may have and to ensure a good study environment.

Agenda:

1. Maintenance of classroom and other college basic infrastructure.
2. Workshop on First Aid.
3. Plan of action for the above issues.

Your participation and input are crucial in fostering a positive student college relationship. Please make every effort to attend this meeting. If you are unable to attend, please notify as soon as possible.

The following faculty member and staff are attending the meeting.

S.No	Name	Designation	Mobile No	Sign
1	Dr. R.K Jain (Principal GSCE)	Chairman	9981857386	
2	Mr. R.K Rajak (Ano NCC)	Member	8085432999	
3	Mr. Anil Choubey (HOD Ex)	Member	9893446189	
4	Mr. Abdul Kadir (HOD ME)	Member	7974827740	
5	Mr. Ankit Parashar (HOD BSH)	Member	6263833644	
6	Mr. Vivek Tiwari (HOD CS)	Member	9644780035	
7	Mr. Piyush Pathak (HOD CE)	Member	8965070597	
8	Ms. Sejal Jain	Student	9340089065	
9	Ms. Anjali chourasiya	Student	9098432849	

Thank you for your cooperation.

Principal
Gyan Sagar College of Engineering
Sagar (M.P.)

Principal
Gyan Sagar College of Engineering
Sagar (M.P.)



Student Grievance Redressal Committee (SGRC)
Minutes of Meeting

Following members of Grievance and Redressal Committee were present in the meeting held at Principal Room, at 2.00 pm on assign date 09/08/2021

S.No	Name	Designation	Mobile No	Sign
1	Dr. R.K Jain (Principal GSCE)	Chairman	9981857386	
2	Mr. R.K Rajak (Ano NCC)	Member	8085432999	
3	Mr. Anil Choubey (HOD Ex)	Member	9893446189	
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8	Ms. Sejal Jain	Student	9340089065	
9	Ms. Anjali chourasiya	Student	9098432849	

Agenda:

1. Maintenance of classroom and other college basic infrastructure
2. Workshop on First Aid
3. Plan of action for the above issues

Minutes of meeting:

Principal Dr. R. K Jain welcomed all the members. He expressed about the students' request for regular maintenance of classroom infrastructure, shortage of water in the washrooms and improper lighting in some of the classrooms. He asked Mr. R.K Rajak to inform Office Supdt. to keep a regular watch on the maintenance of basic infrastructure of the college.

Principal said that students put up a request to organize First Aid workshop for students. He said that the health committee of the college could organize a workshop on First Aid. Mr. R.K Rajak said that a contacted and requested to support staff provide First Aid Training to the students and he has agreed to do the same on 22-09-2021. All complaints analyzed and classified so that concerned departments can be informed. Closing Time: 03: 15 PM

Principal

Gyan Sagar College of Engineering
Sagar (M.P.)

Gyan Sagar College of Engineering
Sagar (M.P.)



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Student Grievance Redressal Committee (SGRC)

This is to inform you that a meeting regarding Student Grievance Redressal Committee will be held on 1:45 pm (02/02/2022) at Principal Room. The purpose of this meeting is to address any concerns or grievances that Student may have and to ensure a good study environment.

Agenda:

1. Discussion of Grievances recorded in the last Student council meeting held on 09-08-2021.
2. Selection of Executive council members
3. Replacement of CPUs in computer lab in the Mechanical block
4. Consideration of attendance for students participating in cultural activities like sports/NSS students.
5. Plan of action for the above issues.

Your participation and input are crucial in fostering a positive student college relationship. Please make every effort to attend this meeting. If you are unable to attend, please notify as soon as possible.

The following faculty member and staff are attending the meeting.

S.No	Name	Designation	Mobile No	Sign
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8	Ms. Anjali Chourasiya	Student	9098432849	
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 Sagar (M.P.)

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GYAN SAGAR COLLEGE OF ENGINEERING, SAGAR

(Approved by AICTE New Delhi & Affiliated to RGPV Bhopal (M.P.))

GSCE Campus- AH-44, Narsinghpur Road, Near DPS Makroniz, Sironja, Sagar (M.P.) 470001

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Student Grievance Redressal Committee (SGRC)

Minutes Of Meeting

Following members of Grievance and Redressal Committee were present in the meeting held at Principal Room, at 1.45 pm on assign date 02/02/2022

S.No	Name	Designation	Mobile No	Sign
1	Dr. R.K Jain (Principal GSCE)	Chairman	9981857386	
2	Mr. R.K Rajak (Ano NCC)	Member	8085432999	
3	Mr. Anil Choubey (HOD Ex)	Member	9893446189	
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7	Mr. Piyush Pathak (HOD CE)	Member	8965070597	
8	Ms. Anjali Chourasiya	Student	9098432849	
9	Ms. Richa Pandey	Student	7723943359	

Agenda:

1. Discussion of Grievances recorded in the last Student council meeting held on 09-08-2021.
2. Selection of Executive council members
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5. Plan of action for the above issues.

Minutes of meeting:

Principal welcomed all the members. He mentioned that student council meeting was held on 02-02-2022 and said that the representatives of all the classes have attended the meeting. He gave the highlights of the student council meeting.

Students were happy that there is participation of Final year students in Board of Academic Council and Studies of all subjects, Academic Council and in various other committees.

They were also happy that all the following major grievances put up in the last meeting were redressed.

- ✓ Installation of 3 more water coolers
- ✓ Installation of sanitary napkin vending machines and incinerators in the girls' washroom



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- ✓ Expansion of space in the canteen.
- ✓ Regular checking up for the portability of the drinking water
- ✓ Formation of canteen committee to monitor the cleanliness and hygiene of the canteen

Principal mentioned that the requests put up by students should be looked into immediately and the college should make the life of students more comfortable. He said that

- i. 22 students have self-nominated themselves to be members of the executive council, with a request to have members from all faculties. He requested the members to identify 12 members covering all the departments.

Members were asked to short list the Executive Committee and communicate to the Student Council.

The Principal thanked all the members and the meeting ended at 3.00 pm as there were no other points for discussion.

[Signature]
Principal
Gyan Sagar College of Engineering
Sagar (M.P.)
Engineering, Sagar (M.P.)